


# AppTrac 5.1 Army Arts & Crafts Login Procedures

**A - If you have logged in or entered a contest previously, then you have an account in the system. You just need to create a new password.**

1 On the login page, click the FORGOTTEN PASSWORD link.



**U.S. Army MWR**

Welcome to the 'Army Photo Contest' Online Application System

Primary Email:

Password:

If you are new to this site, click the "New Account" link below.

If you've been here before, login with your AKO email address. You will be prompted to choose a new password just for this site.

- If you have FORGOTTEN your PASSWORD, please click here to reset it.
- If you've never logged in before, please click here to create a NEW ACCOUNT.
- If you are unsure of your Login Email or Password, you may also wish to contact our office

Return to US Army Digital Photo Contest  
IMCOM, G-9, Family & MWR Programs  
Attn: Soldier & Community Recreation  
2455 Reynolds Road, 3rd FL  
Ft Sam Houston, TX 78234-7588  
E-Mail: [kbase@vermontsystems.com](mailto:kbase@vermontsystems.com)  
Telephone: 210-446-1350

# AppTrac 5.1 Army Arts & Crafts Login Procedures

2 On the Set/Reset Password Form – Step 1, enter your current primary email (where you can send/receive emails). If you had an AKO email address, also enter it. That will allow us to link your current email address to your existing account.


## Set/Reset Password Form - Step 1

**Current Primary EMail Address**

If you ever logged into this site previously, enter your former AKO email address as well, if known.

**Former AKO Email Address**

3 An email will be sent to your current primary email address. Read that email and follow the instructions.

 **Message Sent**

Further instructions have been sent to the Primary Email Address. Please close this browser and check your email.

4 The email will have a time-sensitive link to bring you to this page. Enter your new password and re-type to confirm.

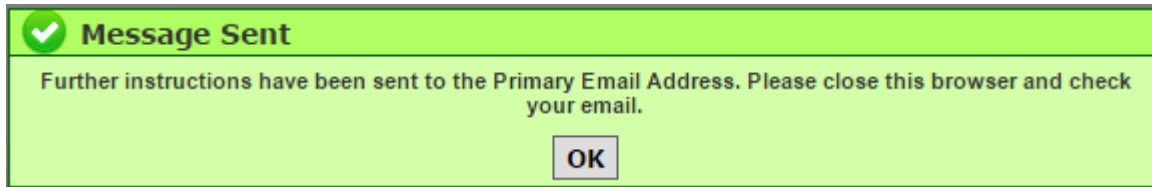
## Set/Reset Password Form - Step 2

**Password (up to 50 chars)**

**Re-Type to Confirm**

## AppTrac 5.1 Army Arts & Crafts Login Procedures

5 An email will be sent to your current primary email address. Read that email and follow the login instructions.



6 Click the link to go to the Login page where you can then login with your current primary email and your new password. Click the Sign In button.

For detailed login instructions please click here: [Login Help](#)


Primary Email Address:	<input type="text" value="joe.soldier@mail.mil"/>
Password:	<input type="password" value="....."/>
<input type="button" value="Sign In"/>	

- If you have FORGOTTEN your PASSWORD, please click here to reset it.
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# AppTrac 5.1 Army Arts & Crafts Login Procedures

## B - If you have never logged in or entered a contest, then you must create a new account and a password for this site.

1 On the login page, click the NEW ACCOUNT link.



**U.S. Army MWR**

Welcome to the 'Army Photo Contest' Online Application System

Primary Email:

Password:

If you are new to this site, click the "New Account" link below.

If you've been here before, login with your AKO email address. You will be prompted to choose a new password just for this site.

- If you have FORGOTTEN your PASSWORD, please click here to reset it.
- If you've never logged in before, please click here to create a NEW ACCOUNT.
- If you are unsure of your Login Email or Password, you may also wish to contact our office

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2 Enter your current primary email (where you can send/receive emails).

Please enter the following information:

Primary EMail Address	<input type="text" value="joe.soldier@mail.mil"/>	
<input type="button" value="Submit"/>	<input type="button" value="Clear"/>	<input type="button" value="Close"/>

3 Enter your First Name, Last Name and select what Branch of service you are affiliated with. Optionally, enter an alternate email address. Click the Submit button.

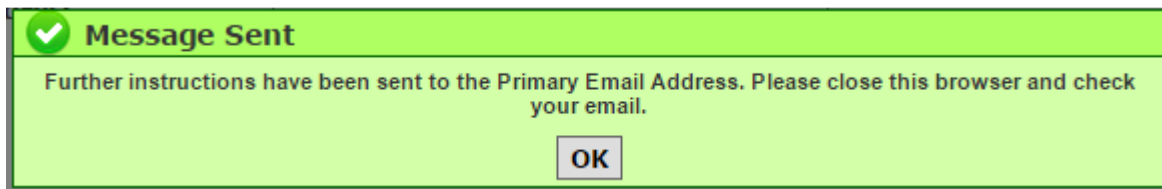
Please confirm the following information:

Primary Email Address	<input type="text" value="joe.soldier@mail.mil"/>	
Alternate E-Mail Address 1	<input type="text"/>	
Alternate E-Mail Address 2	<input type="text"/>	
First Name	<input type="text" value="Joe"/>	
Last Name	<input type="text" value="Soldier"/>	
Branch	<input type="text" value="Army"/>	
<input type="button" value="Submit"/>	<input type="button" value="Clear"/>	<input type="button" value="Close"/>

Please enter the following information:

Primary EMail Address	<input type="text" value="joe.soldier@mail.mil"/>	
<input type="button" value="Submit"/>	<input type="button" value="Clear"/>	<input type="button" value="Close"/>

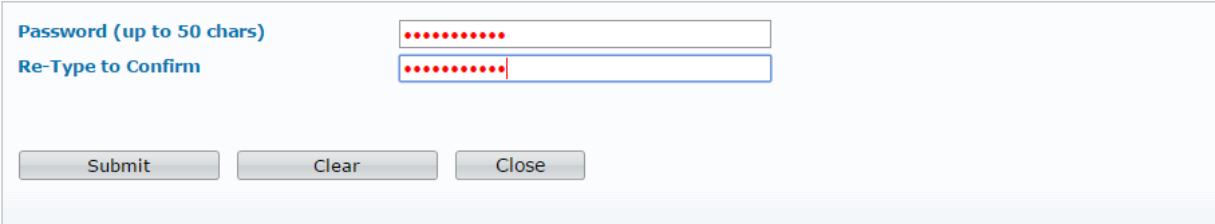
4 An email will be sent for you to set a password for your account.



# AppTrac 5.1 Army Arts & Crafts Login Procedures

5 On the Set/Reset Password Form – enter your password

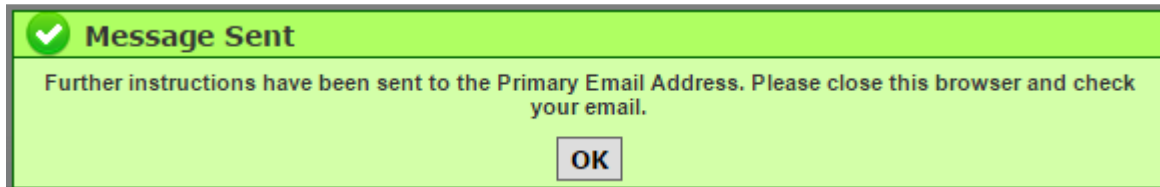
## Set/Reset Password Form - Step 2




Password (up to 50 chars)

Re-Type to Confirm

6 An email will be sent to your current primary email address. Read that email and follow the instructions therein.



 **Message Sent**

Further instructions have been sent to the Primary Email Address. Please close this browser and check your email.

7 The email will have link back to the login page. Fill in your email address and password

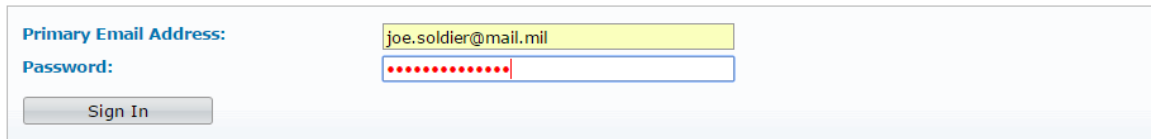
Welcome to the 'Army Arts and Crafts Contest' Online Application System

If you have logged in or entered a contest previously, you have an account in the system.

USE YOUR US.ARMY.MIL EMAIL ADDRESS AS THE LOGIN. YOUR AKO PASSWORD DOES NOT WORK ON THIS SITE. YOU WILL HAVE TO CLICK THE "FORGOT PASSWORD" LINK BELOW IN ORDER TO CREATE A PASSWORD. PLEASE CHECK YOUR JUNK EMAIL FOR THE "SET YOUR PASSWORD" EMAIL.

ONCE YOU HAVE CREATED A PASSWORD YOU WILL BE ABLE TO USE ANY EMAIL ADDRESS IN YOUR ENTRY FORM TO LOG IN.

For detailed login instructions please click here: [Login Help](#)



Primary Email Address:

Password:

- If you have FORGOTTEN your PASSWORD, please click here to reset it.
- If you've never logged in before, please click here to create a NEW ACCOUNT.
- If you are unsure of your Login Email or Password, you may also wish to contact our office

8 You will be asked to confirm your account information. You can enter an alternate email address if you wish.

Please confirm the following information:

Primary Email Address	<input type="text" value="joe.soldier@mail.mil"/>
Alternate E-Mail Address 1	<input type="text"/>
Alternate E-Mail Address 2	<input type="text"/>
First Name	<input type="text" value="Joe"/>
Last Name	<input type="text" value="Soldier"/>
Branch	<input type="text" value="Army"/>

9 When you click the Submit button you will be logged into the site so you can make a contest entry.